



**MINUTES  
BOARD OF DIRECTORS  
ROSSMOOR COMMUNITY SERVICES DISTRICT**

**REGULAR MEETING**

RUSH PARK  
3021 Blume Drive  
Rossmoor, California

**Tuesday, April 13, 2010**

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**A. ORGANIZATION**

**1. CALL TO ORDER: 7:00 P.M.**

**2. ROLL CALL: Directors Joel Rattner, Jeffrey Rips, Ron Casey, Alfred Coletta,  
President Shannon Hough**

**3. PLEDGE OF ALLEGIANCE**

**4. PRESENTATIONS-**

a. Orange County Sheriff's Department Captain Tom Gallivan introduced his successor, Lieutenant Bob Wren to the Board and community. He stated that the Lieutenant had an extensive 25 year background with the O.C. Sheriff's Department and a great deal of experience in Communications and Operations. Lieutenant Wren followed with the Quarterly Crime Statistics presentation.

**B. ADDITIONS TO AGENDA – None**

**C. PUBLIC FORUM**

Georgelyn Seligman gave a brief announcement and overview of the upcoming Rossmoor Community Festival (formerly Family Fun Days) on Sunday, May 2, 2010.

Milt Houghton provided the Board with community feedback regarding a variety of issues. He stated that overall the community was pleased with the work being done by the RHA and RCSD. Issues of concern were relative to parking enforcement on street sweeping days, prolonged street parking of recreational vehicles, and parkway tree maintenance. Director J. Rips stated that he encouraged all members of the community to attend the RCSD Board Meetings and participate in the process.

**IT WAS THE DECISION OF THE BOARD TO MOVE REGULAR CALENDAR  
ITEMS H-4 AND H-5 AHEAD IN THE AGENDA AT THIS TIME**

## **H. REGULAR CALENDAR**

### **1. CONSIDERATION AND POSSIBLE ACTION TO PROVIDE DIRECTION TO ISDOC BOARD REPRESENTATIVE REGARDING UPCOMING ELECTION OF LAFCO SPECIAL DISTRICT REPRESENTATIVES**

The General Manager reported that ISDOC is the designated agency that elects two representatives for Special District seats on the Local Agency Formation Commission. The election will take place on April 29, 2010. General Counsel has opined that the Board may elect to support two candidates from the list provided and to validate the Board's choices by adopting the attached draft Resolution. In the alternative the Board may instruct its representative to abstain from voting.

Recommendation to review the list of nominated candidates for the Special District seats on the Board of LAFCO and review the draft Resolution for placement of selected candidates, if any, and instruct Board representative to ISDOC, Director J. Rattner, to vote or abstain, accordingly.

Three LAFCO Special District Representative Candidates, John Withers, Charlie Wilson and Rich Freschi, addressed the Board. Discussion ensued relative to the candidates' positions on various issues concerning Rossmoor. Director S. Hough opened nominations for the LAFCO Special District Representative. Director A. Coletta nominated John Withers and Charlie Wilson. The nomination was seconded by President S. Hough. Nomination of John Withers and Charlie Wilson and the Draft Resolution No. 10-04-13-03 were unanimously approved, 5-0. It was the consensus of the Board that ISDOC Board Representative Director J. Rattner attend the upcoming election and validate the Board's choices. Director R. Casey was selected as the alternate.

### **2. JFTB COMPOSTING PROJECT AND CONSIDERATION AND POSSIBLE ACTION REGARDING THE DISTRICT'S CONTINUED INVOLVEMENT WITH THE FOUR CITIES/DISTRICT COMMITTEE**

Los Alamitos Mayor Marilyn Poe: thanked the Rossmoor Community Services District Board of Directors for their instrumental role in the composting issue. Mayor Poe expressed her desire to maintain the four cities relationship with Rossmoor. She also requested Rossmoor's support on the JFTB Runway renovation project.

Seal Beach Council Member Gary Miller: was also present in support of Rossmoor's continued involvement.

Motion by Director R. Casey, seconded by Director A. Coletta to approve the Rossmoor Community Services District's continued involvement and collaboration with the Four Cities/District Committee. Motion passed 5-0.

Motion by Director J. Rips, seconded by Director R. Casey to appoint Director A. Coletta as the RCSD Board's representative to the West Orange County Consortium of Mayors. Motion passed 5-0.

## **THE BOARD RESUMED ITS REGULAR CALENDAR AT THIS TIME**

### **D. REPORTS TO THE BOARD-Status of the District Urban Forest**

District Tree Consultant Randy Reynolds made a presentation to the Board on the status of the District Urban Forest. Mr. Reynolds stated that he had investigated and identified 21 hardscaped sites in Rossmoor. According to his research, the County of Orange had ordinances and rules pertaining to parkway hardscaping but there no data available to discover whether or not permits had been obtained. He further reported that the District had no current enforcement powers over hardscaped parkways.

Rossmoor residents Shirley Kirkpatrick and Joyce Bloom had comments relative to past versus current tree trimming methods and alleged that current incorrect trimming methods were to blame for the demise of many trees. Ms. Kirkpatrick opined that she felt the use of West Coast Arborist was a conflict of interest.

The General Manager stated that Ms. Kirkpatrick's allegations were unjustified. The District contemplated every tree removal decision carefully; with a thorough inspection being done beforehand by the District Tree Consultant. Randy Reynolds invited both ladies to join him at a later date, for a tree inspection tour.

Director J. Rattner stated that the District had a responsibility to ensure the safety of the community by conducting safety trims and removing dead and diseased trees. Director Rattner complimented Randy Reynolds on his comprehensive report. The report was received and filed.

### **E. CONSENT CALENDAR**

Director J. Rattner requested that Item E-2 be removed from the Consent Calendar. Director A. Coletta requested that Item E-5 be removed from the Consent Calendar.

#### **1a. MINUTES: Regular Meeting of March 9, 2010**

#### **3. QUARTERLY RECREATION REPORT**

(Director J. Rattner requested usage frequency statistics relative to the Rossmoor Park tennis and basketball courts be included in the next Quarterly Recreation Report. The General Manager agreed to provide said data.)

#### **4. QUARTERLY STATUS REPORT**

Motion by Director A. Coletta, seconded by Director R. Casey to approve Items E-1a., E-3, and E-4 on the Consent Calendar as submitted. Motion passed 5-0.

**ITEMS REMOVED FROM THE CONSENT CALENDAR WERE ACTED UPON AT THIS TIME**

**2. FEBRUARY 2010 REVENUE AND EXPENDITURE REPORT**

Director J. Rattner had repeat comments relative to Item E-2 on the Consent Calendar, regarding the posting of reimbursement revenue in Fund 10. President Hough stated that Director J. Rattner's objections were noted.

**5. STATUS OF CONVERSION TO AUTOMATED REFUSE COLLECTION**

Due to some lingering confusion as to what would actually be taking place during the June automated refuse conversion, Director A. Coletta had this item pulled on behalf of Rossmoor resident Chuck Woodfin. Director Coletta announced that the three trash containers sizes would be on display in the Rush Park kitchen, Monday through Friday, from the hours of 9:00 a.m. to 5:00 p.m. until the end of April. The General Manager stated that the residents would need to contact CR&R directly with any service-related questions.

Motion by Director A. Coletta, seconded by Director J. Rips to approve Items E-2 and E-5 on the Consent Calendar. Motion passed 5-0.

**F. PUBLIC HEARING-None**

**G. RESOLUTIONS**

**1. RESOLUTION NO. 10-04-13-01 NOMINATION FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS**

The General Manager reported that the CSDA is calling for nominations for a seat on the Board of Directors for the coming term and that President Hough had expressed an interest in being nominated for a seat representing Region 6. The attached Resolution and Nomination Form were required to be submitted to the CSDA by May 28, 2010.

Recommendation to approve Resolution No. 10-04-13-01 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT NOMINATION FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS

Motion by Director J. Rips, seconded by Director A. Coletta to approve the nomination of President Hough and approve Resolution No. 10-04-13-01. Motion passed 5-0.

**2. RESOLUTION NO. 10-04-13-02 AMENDING AND ADOPTING GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

The General Manager reported that the California Legislature has amended the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines, and the California courts have interpreted specific provisions of CEQA. Furthermore, the RCSD must revise its local guidelines for implementing CEQA to make them consistent with the current provisions and interpretations of CEQA. Recommendation to approve Resolution No. 10-04-13-02 by reading the title only and waiving further reading as follows:

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSSMOOR COMMUNITY SERVICES DISTRICT AMENDING AND ADOPTING GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

The General Manager stated that the CEQA Guidelines would be made available to the public. Motion by Director J. Rips, seconded by Director R. Casey to approve Resolution No. 10-04-13-02. Motion passed 5-0.

**H. REGULAR CALENDAR**

**1. 2<sup>ND</sup> READING RE: REVISION OF POLICY NO. 3080 PARKWAY AND ROSSMOOR WAY MEDIAN TREE MAINTENANCE**

Recommendation to give second reading to proposed revisions to Policy No. 3080 Parkway and Rossmoor Way Median Trees. Discussion ensued.

Rossmoor Resident Erwin Anisman addressed the Board and opined that implementing section 3080.41 would be a bad idea as there is already a provision for redress; any citizen who disagrees with the Board can appeal. He stated that if the General Manager is allowed to make tree removal decisions independent of Board approval it would set a precedent, which in turn would become a “De Facto” policy.

Director J. Rips respectfully disagreed with Mr. Anisman, stating that he trusted the wisdom and experience of the General Manager and District Tree Consultant.

Motion by Director J. Rips, seconded by Director R. Casey to approve Policy No. 3080 Parkway and Rossmoor Way Median Tree Maintenance policy with the various grammatical revisions discussed by the Board. Motion passed 5-0.

**2. TRANSFER OF MONIES FROM FUND 50 TO FUND 10**

The General Manager reported that at the March 9, 2010 meeting, the Board approved the transfer of \$189,105 from Fund 50 into Fund 10. Director Coletta requested that this matter be placed on this month's agenda for discussion.

Discussion ensued. Motion by Director A. Coletta, seconded by Director J. Rips to authorize the General Manager to transfer \$189,105 from Fund 50 to Fund 10 and to retire additional bonds, which currently encumber Rush Park, equating to roughly \$190K. Motion passed 4-1, with Director R. Casey voting No.

### **3. PURCHASE OF ADDITIONAL TRUCK**

The General Manager reported that three bids were solicited with the lowest bid from Worthington Ford priced at \$14,861 plus tax and license. The vehicle, as equipped, meets District needs, with the exception of an additional light bar and truck bed liner. These additional items were not included for ease of price comparisons with other bidders. Recommendation to authorize the General Manager to purchase 2010 Ford Ranger XL REG-CAB truck.

Motion by Director J. Rips, seconded by Director R. Casey to authorize the General Manager to purchase the 2010 Ford Ranger XL REG-CAB truck. Motion passed 5-0.

### **I. GENERAL MANAGER ITEMS**

The General Manager reported that the RCSD office has been saturated with residents who wish to view and select the trash containers currently on display at Rush Park.

### **J. BOARD MEMBER ITEMS**

President S. Hough requested that a system be implemented for timing each public speaker at subsequent Board Meetings.

President S. Hough complimented Emily James on the great job she did organizing the District's participation in the Los Alamitos 50<sup>th</sup> Anniversary parade.

President S. Hough stated that she would like staff to report to the Board on Public Safety issues and would like the District to conduct a workshop on same.

Director J. Rips wished the General Manager a Happy Anniversary for his fourth year in service to the District. Director Rips also commended the California Highway Patrol for installing digital speed monitor signs in various locations throughout the Rossmoor community; especially school locations.

Director A. Coletta requested that staff get involved in Arbor Day and Earth Day celebrations by publishing an article in the newsletter, including Urban Forest pride related items in the RCSD Booth.

The General Manager stated that the District had acquired an application for Tree City U.S.A. and that West Coast Arborist would be participating in the Rossmoor Community Festival Booth this year, with its tree-related furniture and other items. Director A. Coletta suggested applying for grant money and posting a placard within the community as an emblem of pride.

**K. CLOSED SESSION- PUBLIC EMPLOYEE EMPLOYMENT EVALUATION**

At 10:05 p.m. the Board adjourned the meeting, for a Closed Session regarding evaluation of the General Manager.

**L. ADJOURNMENT**

The Board reconvened the meeting at 11:15 p.m. with no reportable action. Motion by Director R. Casey, seconded by Director A. Coletta to adjourn the regular meeting at 11:20 p.m. Motion passed 5-0.

**SUBMITTED BY:**

**Henry Taboada**  
**Consulting General Manager**